

**MINUTES
JOINT COMMISSION
ON
SHARED SERVICES INITIATIVES**

Minutes - May 24, 2012

COMMITTEE: Joint Commission on Shared Services Initiatives

DATE: May 24, 2012

TIME: 7:30 a.m.

LOCATION: County Courthouse, Room 2550

COMMITTEE CHAIR: Dave Duax

RECORDER: Angie Harmon

Commission Members Present: City- Dave Duax, Kerry Kincaid, Jackie Pavelski

County – Colleen Bates, Gregg Moore, and Gerald Wilkie

School – Carol Craig

Staff: Brian Amundson, Ron Heilmann, Brent Woghan, John LeBrun, Dave Hayden, Linda DeForge, and Angie Harmon

Commission Members Absent: Kathy Duax

AGENDA ITEM #1: Call to Order

Chairman Dave Duax called the meeting to order at 7:34 a.m.

AGENDA ITEM #2: Welcome the new member of the Commission: Brent Woghan, School Board

AGENDA ITEM #3: Election of Officers

ACTION: Colleen Bates nominated Dave Duax as Chairman of the Commission. A motion was made by Gerald Wilkie to elect Dave Duax as Chair of the Commission, Gregg Moore seconded the motion. The motion carried by unanimous consent.

ACTION: Gregg Moore nominated Colleen Bates as Vice-Chair of the Commission. A motion was made by Gerald Wilkie to elect Colleen Bates as Vice Chair of the Commission. Carol Craig seconded the motion. Motion carried by unanimous consent.

AGENDA ITEM #4: Approval of minutes of the Joint Commission on Shared Services Initiatives meeting of March 29, 2012.

ACTION: Jackie Pavelski made a motion to approve the minutes as presented. Gregg Moore seconded the motion and the motion carried.

AGENDA ITEM #5: Joint Commission recognition of John LeBrun and Dave Hayden for being named the first Vice Chairman and Secretary (respectively) of CINC and for receiving UW - Extension honors.

Chairman Duax addressed the work and effort that both John LeBrun (City) and Dave Hayden (County) have put into the Chippewa Valley InterNetworking Consortium (CINC) team. The Commission recognized their efforts with a certificate.

AGENDA ITEM #6: Discussion and update of priority projects identified in the Optimization and Process Review Report.

- **Project # 3 – Joint Purchasing Program**

The project is being worked on diligently by all three entities.

- **Project # 4 – Joint Health Insurance Program**

The project was set to start in July 2013.

AGENDA ITEM #7: Discussion of future agenda items, including the following:

The Commission discussed whether the following items are substantial enough to add on to the next services optimization reports. Mentioning the following items also educates the members and allows for communications.

- a. **Future Priority Project on Regional Parkland operations: Consider impact of the E. Kyes park land bequest on Lower Creek county Park. A regional park possibility?**

The Commission discussed a city/county donation of property by the estate of E. Kyes. The Commission would like information sharing and updates from the Parks Directors on the development of this project.

- b. **Need for a centrally-located secure evidence and record storage center for area cities, counties, and school districts**

By state law, evidence is required to be stored for decades. The county Sheriff's department is currently working on evidence storage and record storage with the new jail project and the upcoming move. The Commission will gather information in regards to this topic for all jurisdictions within Eau Claire County.

- c. **Status of garbage collection and opportunities for collaboration between the City, County, and School District**

An item for future agendas was decided by the Commission. The topic will be Visionary Leadership. The items will include garbage collection, and organic composting.

- d. **Reconciling school health nursing needs of the ECASD with City-County Health Department priorities: How do we promote collaborative determinations?**

The Commission had a discussion regarding the school health nursing needs and listened to the concerns for the upcoming school districts 2013-2014 budget.

ACTION: A motion by Carol and a 2nd by Jackie to direct the Chair of the Joint Commission on Shared Services to write a draft position statement addressing the concerns of the Commission in regards to the Board of Health's involvement with the Eau Claire School District.

Once the drafted statement is approved by the managers of the three entities, a copy of the statement/recommendation will be given to Gerald Wilkie, and Kathy Mitchell, representing the county and city, respectively. These individuals are members of the Board of Health and will bring the Commissions statement to a future meeting.

AGENDA ITEM #8: Set dates for next meetings, and adjourn.

ACTION: Carol Craig made a motion to adjourn the meeting. The motion was seconded by Gregg Moore.
Motion carried.

The meeting was adjourned at 9:29 a.m.

FUTURE MEETING DATES:	TIME:	LOCATION:
Thursday, July 26	7:30 a.m.	North Conference Room, City Hall
Thursday, September 27	7:30 a.m.	Courthouse, Room 2550
Thursday, November 29	7:30 a.m.	North Conference Room, City Hall